# **Frequently Asked Questions**

## Office of Civil Rights and Public Trust (OCRPT)



#### Is the OCRPT the right place for my complaint?

Before submitting a complaint form to the OCRPT, take a look below to see if OCRPT has jurisdiction over your complaint. There are many Delaware government entities that by law have jurisdiction over complaints involving individual civil rights or government trust issues. The Delaware Department of Justice (DOJ) Office of Civil Rights can generally only get involved when there are "patterns and practice" of illegal discrimination – multiple violations by the same individuals or entity.

- Crime Tips: <u>Delaware Crime Stoppers</u>
- Complaints about Tax Fraud: Division of Revenue
- Complaints about a Delaware Judge: Court on the Judiciary
- Complaints about Banks: Office of the State Bank Commissioner
- Complaints about Child Support: Division of Child Support Services
- Complaints about Delaware Notary Publics: <u>Delaware Department of State</u>
- Tips Regarding Government Fraud, Waste & Abuse: <u>Delaware Auditor of Accounts</u>
- Complaints about Housing Discrimination: Delaware Human Relations Commission
- Complaints regarding conduct of a Delaware Lawyer: Office of the Disciplinary Counsel
- Complaints about Fraud & Consumer Protection Issues: DE DOJ Consumer Protection Unit
- Complaints about Employment Discrimination: <u>DE Dept. of Labor's Office of Anti-Discrimination</u>
- Complaints about HOA's/Community Associations: Common Interest Community Ombudsperson
- Complaints about Public Accommodations Discrimination: Delaware Human Relations Commission
- Complaints about violations of the Americans with Disabilities Act (ADA): U.S. Department of Justice
- Complaints/questions about prisons, inmate visitation, locations of inmates, etc.: Dept. of Corrections
- Complaints about Electricity, Gas, Oil, Cable, Water and Other Public Utilities: <u>Delaware Public Advocate</u>
- Complaints about Conduct of Investment Professionals and Securities Issuers: <u>DE DOJ Investor Protection</u> Unit

#### Complaints about the Landlord Tenant Code:

Complaints about the Landlord Tenant Code - You may handle the matter representing yourself in your local Justice of the Peace Court or you may wish to consult an attorney. For those without resources for an attorney, Legal Services Corporation of Delaware (LSCD) or Community Legal Aid Society Inc. (CLASI) may be able to assist.

#### How do I file a complaint against a police officer?

Complaints about the conduct of a law enforcement officer should be directed to that agency's internal affairs personnel. Please feel free to contact us after that investigation has concluded. At that point, we will determine if any action is warranted by this Office. Please be advised that absent extraordinary circumstances, this Office will not conduct a second investigation into a matter that has already been reviewed by the involved agency's internal affairs process.

You can reach an internal affairs representative for a law enforcement agency by calling the agency's main number. Below are links to **some** Delaware law enforcement agency's internal affairs departments.

Delaware State Police
New Castle County Police Department
Wilmington Police Department
Dover Police Department

Middletown Police Department
Smyrna Police Department
Milford Police Department
Cheswold Police Department

#### How do I file a complaint with the OCRPT?

If you have read through the frequently asked questions on this page and have come to the conclusion that the OCRPT has jurisdiction over your complaint, please fill out the OCRPT's complaint form <u>HERE</u>.

### What happens after I file a complaint with the OCRPT?

Once you file a complaint, you will receive an e-mail from a member of the Office of Civil Rights and Public Trust acknowledging receipt of the complaint form. Your complaint will be reviewed and evaluated by our attorneys to determine whether a sufficient basis exists for action by the Attorney General.

We will review the matter as expeditiously as possible; however, please be aware that complainants are not notified of progress regarding their complaint or the status of the complaint, as it could interfere with the law enforcement process. In order to resolve your complaint, we may also send a copy of your letter to the individual, agency or municipality you are complaining about.

Please understand that by filing a complaint with this Office you have NOT initiated a lawsuit or a proceeding, nor has this Office initiated a lawsuit or a proceeding on your behalf. This Office cannot provide individual legal advice, and, in some instances, hiring a private attorney may be necessary. The Delaware State Bar Association can provide you with referrals.

A member of the Office of Civil Rights and Public Trust will contact you after our review is completed and a determination on the appropriate course of action is made.

### What is the best way to contact the OCRPT if I am not filing a complaint?

Send an email to <a href="mailto:publictrust@state.de.us">publictrust@state.de.us</a>. Your message will be responded to by a member of the OCRPT staff as soon as possible.

#### Can the OCRPT provide me with legal advice?

The OCRPT cannot provide individual legal advice to members of the public. In some instances, it may be necessary for you to discuss the details of your case with a private attorney. The Delaware Legal Help Link at (302) 478-8850 can provide you with lawyer referrals and can also assist you in determining whether you are eligible for legal services through Community Legal Aid, or from another Delaware legal aid agency such as Delaware Volunteer Legal Services or the Legal Services Corporation of Delaware.